



Early Move In Application 10 Payment

To apply for early move-in for the school year of 2024-2025 the following must be completed:

1. Lease must have all signers
2. All co-signers must be submitted
3. All fees paid and \$0.00 balance

Once the application is completed with parties that are interested in moving in prior to the lease dates, the tenant(s)/prospect(s) must send a clear and legible copy of the application to emi@fsite-aps.com.

The application will be reviewed by management to ensure the apartment does qualify for the early move in process. If approved, an email will be returned to the original tenant(s)/prospect(s) requesting that payment be made via the resident portal.

Once payment has been made, you will receive an email with available times and dates to pick up your keys. **(Early move-in will be Friday August 2nd or Saturday August 3rd.)** After selecting your preferred options, you will receive a final confirmation email. **Residents will need to provide the confirmation email at key pick up.**

*****If you did not receive a text your unit does not qualify for Early move-in*****

Why do some apartments not qualify for Early Move-in?

Apartments that are occupied for the summer (apartment is currently occupied with a summer lease) or are being renovated over the summer can't move-in until the official lease start date of August 17, 2024.



EARLY MOVE-IN APARTMENT PREPARATION WAIVER

The residents of _____, Normal IL. 61761 choose to move into apartment noted prior to the official start date specified in the lease:

- Early move-in is Friday August 2nd or Saturday August 3rd. **(All apartments that are occupied for the summer and/or being renovated over the summer are excluded.)**
- Early move-in forms must be signed and emailed to emi@fsite-aps.com by **5pm on July 31st, 2024**. All forms received after this date/time are invalid. Lease must be completed and must have a \$0.00 rent balance to be accepted.
- Fee: There will be a fee equal to \$125 per bedroom. This fee must be paid with submission of the completed EMI form, Via the Resident Portal.
 - \$500 – 4 bedroom, \$375 – 3 bedroom, \$250 – 2 bedroom, \$125 – 1 bedroom

MAINTENANCE/ PAINTING/ ETC.

RESIDENT(S) agree that First Site may not be able to properly prepare the apartment prior to the move-in date above. RESIDENT(S) also agree that First Site may have individuals working in the apartment during reasonable hours after your move-in date above.

CLEANING/SHAMPOOING

RESIDENT(S) agree that First Site may not be able to clean the apartment nor shampoo the carpet and that RESIDENT(S) will be FULLY RESPONSIBLE for PROFESSIONALLY cleaning the apartment and carpets prior to the END OF THE LEASE – for move-out inspection.

PERSONAL PROPERTY

During this period before the stated lease move-in date, RESIDENT(S) agree that independent contractors over whom First Site has no direct supervision may be doing work in the apartment and that losses or damage to personal property could result by someone not affiliated with First Site and the First Site will not be liable for damage or loss.

RESIDENT _____ (Sign here) DATE _____

RESIDENT _____ (Sign here) DATE _____

RESIDENT _____ (Sign here) DATE _____

RESIDENT _____ (Sign here) DATE _____

MANAGER _____ DATE _____

*Form not valid without signature of all residents and a First Site Agent