



Early Move in Application

Fall/Spring (10-Payment Leases)

To apply for early move-in for the school year of 2025-2026 the following must be completed:

1. Lease must have all signers
2. All co-signers must be submitted
3. All fees paid and \$0.00 balance

Once the application is completed, the tenant(s) must send a clear and legible copy or photo of the document to emi@fsite-aps.com. At the time of application submission, payment should be made for the applicable number of bedrooms in your unit.
(ex. 4 bedroom = \$600 whether one or all roommates are planning to)

The application and payment will be verified by First Site. Once complete, the residents will receive a confirmation email directing them to call the leasing office and schedule an appointment. **Please keep the confirmation email you receive at hand to check in on move-in day.**

*****If you did not receive a text your unit does not qualify for early move-in*****

Why do some apartments not qualify for the early move-in process?

Apartments that are occupied for the summer (apartment is currently occupied with a summer lease) or are being renovated over the summer can't move-in until the official lease start date of August 16th, 2025.



EARLY MOVE-IN APARTMENT APPLICATION & PREPARATION WAIVER

The residents of _____, Normal IL. 61761 choose to move into apartment noted prior to the date specified in the lease:

- Early move-in is Thursday, **July 31, 2025** & Friday, **August 1st, 2025**. This option is only for apartments that received a text about moving in early.
- All apartments that are currently occupied for the summer and/or being renovated over the summer are excluded.
- Early move-in forms must be signed and emailed to emi@fsite-aps.com by **5pm on July 25th, 2025**. All forms received after this date/time are invalid. The lease must be completed and must have a \$0.00 rent balance to be accepted (with exception to the individuals who have deferment for financial aid).
- Fee: There will be a fee equal to \$150 per bedroom. This fee must be paid with the submission of the completed EMI form, via the resident portal.
- \$600 – 4bedroom, \$450 – 3bedroom, \$300 – 2bedroom, \$150 – 1bedroom

MAINTENANCE/ PAINTING/ ETC.

RESIDENT(S) agree that First Site may not be able to properly prepare the apartment prior to the move-in date above. RESIDENT(S) also agree that First Site may have individuals working in the apartment during reasonable hours after your move-in date above.

CLEANING/SHAMPOOING

RESIDENT(S) agree that First Site may not be able to clean the apartment nor shampoo the carpet and that RESIDENT(S) will be FULLY RESPONSIBLE for PROFESSIONALLY cleaning the apartment and carpets prior to the END OF THE LEASE – for move-out inspection.

PERSONAL PROPERTY

During this period before the stated lease move-in date, RESIDENT(S) agree that independent contractors over whom First Site has no direct supervision may be doing work in the apartment and that losses or damage to personal property could result by someone not affiliated with First Site and the First Site will not be liable for damage or loss.

RESIDENT _____ DATE _____

RESIDENT _____ DATE _____

RESIDENT _____ DATE _____

RESIDENT _____ DATE _____

MANAGER _____ DATE _____

*Form not valid without signature of all residents and a First Site Agent.